

**APPLICATION FOR PUBLIC ACCESS TO RECORDS**

To: Records Access Officer-Angela Gollinger  
Edwards-Knox Central School District  
2512 County Route 24  
Hermon, NY 13652  
Phone: (315)562-8130 E-mail: [agollinger@ekcsk12.org](mailto:agollinger@ekcsk12.org)

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representing

\_\_\_\_\_

\_\_\_\_\_  
Mailing Address

=====

*FOR AGENCY USE ONLY*

APPROVED

DENIED

For the Reason(s) checked below:

- Confidential disclosure \_\_\_\_\_ Part of Investigatory Files
- Unwarranted Invasion of Personal Privacy
- Record for which this Agency is Legal Custodian Cannot be Found
- Record is not Maintained by this Agency
- Exempted by Statute Other than the Freedom of Information Act
- Other (Specify) \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY WITHIN THIRTY (30) DAYS OF DENIAL.**

Erin E. Woods  
Superintendent of Schools  
Edwards-Knox Central School District

2512 County Route 24  
Hermon, NY 13652  
Phone: (315) 562-8130

I HEREBY APPEAL:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date